

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Thursday, April 26, 2011 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Third Floor- Hearing Room

CALL TO ORDER

I. OPEN FORUM

II. MINUTES

Review and approval of the minutes from the February 22, 2011 meeting.

III. CHAIR UPDATES/CORRESPONDENCE

IV. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Reciprocal Agreements

Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation

B. Electronic Death Certificates

Jane Purtill, Registrar of Vital Records

C. Investigations Update

Gary Griffin, Investigations Supervisor, DPH

V. NEW BUSINESS

License Reinstatement Review – Philip Porter

Presented by Frank Manna, Department of Public Health

VI. LEGAL OFFICE BUSINESS

ADJOURN

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on February 22, 2011 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the Hearing Room on the third floor.

BOARD MEMBERS PRESENT: Daniel P. Jowdy, Embalmer - Chairman
Gerald Bosak, Jr., Embalmer
Peter Hansen, Embalmer

BOARD MEMBERS ABSENT: James Donohue
John B. Sterry, Jr.

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Gary Griffin, Department of Public Health
Gerald Montano, Embalmer

The meeting convened at 9:32 a.m.

I. MINUTES

The minutes from the December 7, 2010 meeting were reviewed. Mr. Hansen made a motion, seconded by Mr. Bosak, to approve the minutes. The motion passed unanimously.

II. OPEN FORUM

Gerald Montano commented that the Office of the Chief Medical Examiner is now requiring a signed death certificate before an approval for cremation will be made.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are twenty cases currently in various stages of investigation by the Department. Fifteen additional cases have been referred to the Department's Legal Office for further review.

IV. LEGAL OFFICE BUSINESS

A. Brian S. Delton, Embalmer – Petition No. 2010-5635

Diane Wilan, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter. Respondent was present without representation

Following discussion Mr. Hansen made a motion, seconded by Mr. Bosak, to approve the Consent Order which extends, by six months, the probation of respondent's license ordered in June 2010. The motion passed unanimously. Mr. Jowdy signed the Order.

B. Buckmiller Brothers Funeral Homes, Inc. – Petition No. 2009-1231-056-013

Ellen Shanley, Staff Attorney, Department of Public Health presented a Consent Order in the referenced matter.

Following discussion Mr. Hansen made a motion, seconded by Mr. Bosak to approve the Consent Order which imposes a \$10000.00 civil penalty, a reprimand and a one year period of probation. The motion passed unanimously. Mr. Jowdy signed the Order.

V. ADJOURNMENT

There was no further business and the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Daniel Jowdy, Chairman
Board of Examiners of Embalmers and Funeral Directors